

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**Maidan Garhi, New Delhi – 110068**

**Programme Proposal Form– PPF**

**For Academic Programmes Offered through ODL/Online Mode**  
**(For approval of the School Board followed by Planning Board)**

1.	<b>Name of the Programme:</b>	
2.	<b>Is the Nomenclature of the Programme as prescribed by UGC/ Concerned Statutory Body</b> <i>(For UG/PG Degree Programmes only):</i>	<b>Yes/No</b>
3.	<b>Type of the Programme:</b> <b>Appreciation/Awareness/Certificate/Diploma/PG Diploma</b> <b>3Yr UG Degree/ 4Yr UG Degree (Honours/ Research)/</b> <b>1Yr PG/ 2Yr PG Degree</b>	
4.	<b>Nature of Programme</b> (General/ Professional/Other <i>(please specify)</i> ):	
5.	<b>Mode of delivery (ODL/ Online):</b>	
6.	<b>Medium of Instruction:</b>	
7.	<b>Duration of Programme</b> (in years/months):	<b>Minimum :</b> <b>Maximum :</b>
8.	<b>Eligibility:</b>	
9.	<b>Proposed launch cycle and year</b>	<b>July_____ / Jan_____</b>
10.	<b>(i) Name of the School and Discipline proposing the Programme :</b> <b>(ii) Associated School(s):</b> <i>(if any)</i>	<b>1. School:</b> <b>2. Discipline:</b> <b>3. Associated School &amp; Discipline (if any)</b>
11.	<b>Programme Details:</b> <i>(Concept note to be enclosed)</i>	
(a)	<b>Goals &amp; Objectives of the programme (specify)</b>	
(b)	<b>Holistic &amp; Multidisciplinary nature of the programme (Explain and specify the disciplines)</b>	
(c)	<b>Skill development component (Specify)</b>	

(d)	<b>Indian knowledge system component (Specify)</b>	
(e)	<b>Research component (if any, Specify)</b>	
(f)	<b>Multilingual component (Specify)</b>	
(g)	<b>Multiple Entry &amp; Exit Options (Specify)</b>	
12.	<b>Relevance of Programme with IGNOU's Mission &amp; Goals:</b>	
13.	<b>Nature of prospective target group of learners</b> (Specify the profile ( i.e. Qualification; gender; age group; employment status; area of residence (rural/urban/etc.); social status (general, minority, SC/ST/OBC)) and learning needs of the target group):	
14.	<b>Briefly mention the Need assessment on the viability and relevance of the Programme:</b> <i>(applicable for the introduction of any new programme that is not offered commonly by other HEIs)</i>	
15.	<b>Are any similar Programmes under development or on offer at IGNOU</b> If yes, then justify the need for this Programme:	<b>Yes/No</b>
16.	<b>Whether collaborative arrangements envisaged outside IGNOU or within IGNOU:</b>	<b>Yes/No</b>
16.1	<b>If yes, provide the following information:</b>	
(a)	<b>Name of Collaborative Agency/ Organization(external)/ School of Studies (internal):</b>	
(b)	<b>Duration of collaboration:</b>	
(c)	<b>Nature of collaboration in terms of (specify where applicable):</b> (i) <b>Curriculum Design &amp; Development</b> (ii) <b>Delivery</b> (iii) <b>Financial support</b>	
16.2.	<b>A brief about role and responsibility of IGNOU and Collaborative Agency/ Organization (external) in terms of workload &amp; sharing of fee (A copy of the MoU must be attached):</b>	

(a)	<b>IGNOU's role</b>	<b>Collaborative Agency/ Organization's role</b>	
(b)	<b>Fee Sharing (if applicable):</b>		
	<b>IGNOU's %</b>		<b>Collaborative Institution's %</b>
17.	<b>Budgetary provisions for development of the programme:</b>		

**Name & Signature of Programme Proposer(s) / Coordinator(s)**

**Name & Signature of the Director of the  
School of Studies, IGNOU**

**Seal**

**Date:**

**List of Enclosures for School Board:**

1. **Minutes of Exploratory Expert Committee Meeting (if any held)**
2. **Need Assessment Report (if applicable)**
3. **Concept Note**

**Status of Approval of School Board**

<b>Meeting No. of the School Board with Date</b>	<b>Item No.</b>	<b>Extract of the Minutes enclosed (Yes/No)</b>	<b>Whether Minutes are enclosed (Yes/No)</b>

**Name & Signature of Programme Proposer(s) / Coordinator(s)**

**Name & Signature of the Director of the School of Studies with Seal  
Date:**

**List of Enclosures for Planning Board:**

- 1. Minutes of Exploratory Expert Committee Meeting (if any held)**
- 2. Need Assessment Report (if applicable)**
- 3. Concept Note**
- 4. Extract of Minutes of School Board**